

# JUNIOR REDS FC - MONTHLY EXPENSES CLAIM FORM

Manager.....

Month .....

Team: Under:.....

Date	Description	Referee	Telephone*	Stationery and Postage*	Equipment**	Other
<b>TOTAL</b>						

Total Claimed £.....

Signature.....

Date.....

Authorised.....

Signature.....

Date.....

Cheque number .....

Date sent.....

Posted.....

\* Telephone and Stationery/ Postage costs are limited to a combined maximum monthly claim of £10

\*\* Equipment costs are limited to £100 maximum per team in the course of a season